

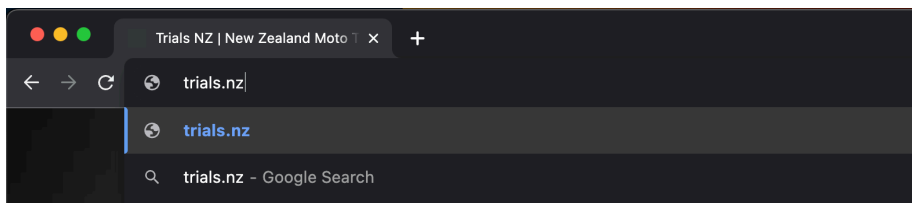
TRIALS.NZ HOW TO: LIST EVENTS

Adding an event is easy! just go to www.trials.nz and find “upload” in the menu at the top of the webpage, then click “Add Your Trial”, the password is “imimportant”, because if you’re doing this then you’re important to the trials community. Then fill in the details and click “Submit” at the bottom of the page! Easy!

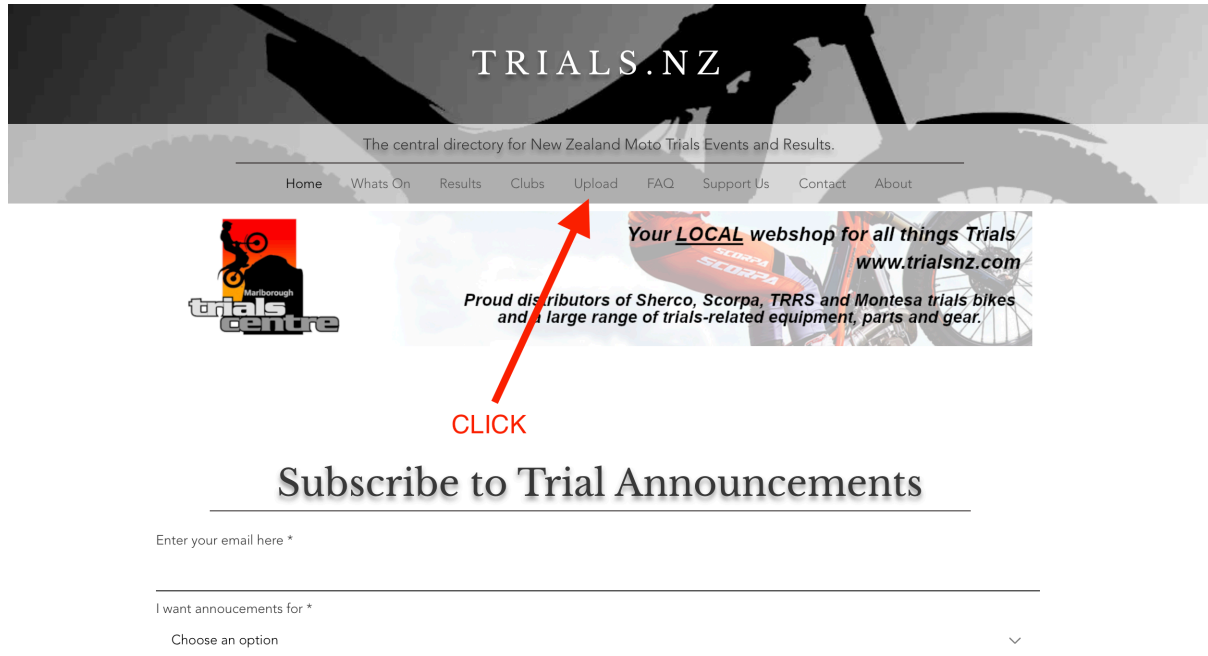
If you’re still wondering how to get your event listed on TRIALS.NZ then follow the walkthrough below!



1. First, open your web browser on your computer, be it Chrome, Internet Explorer, Microsoft Edge etc, any is fine!
2. Navigate to www.trials.nz you can either click this link -> www.trials.nz or type trials.nz into the address bar at the top of your browser



3. After the webpage loads, click the “upload” button on the menu bar at the top of the page under where it says TRIALS.NZ in big letters.



4. In the menu that drops down, click “Add your Trial”



5. Enter the password which is "imimportant" and then click "go".

Guest Area

Please enter the password below.

The Password is:
imimportant

6. Complete all the text boxes on the page

Submit Trial

Trial Name:

The name should be unique, this is how you will find your event later if updates are needed. "July Club Day" is a poor example.
Good examples are "Ixion August Club Day" or "Hamilton Club Champs Round 4"

Type:

Location:


GPS

Island:

7. Click the “I’m not a robot” check box and complete the puzzle to prove that you are a human. and click “Submit”.

The page will reload to your newly entered Trial event.

If not, scroll up and find the red text box (indicating that its not completed) and enter the required information, then click “Submit” again.

Upcoming or historical	<input type="text" value="Upcoming or Historical Trial"/>
Your Name:	<input type="text" value="Enter Your Name"/>
Your Email:	<input type="text" value="Your Email"/>
<input type="checkbox"/> I'm not a robot  reCAPTCHA Privacy - Terms	
<input type="submit" value="Submit"/>	

8. Share the link to the webpage to either your mailing list or your facebook page, and everyone will be able to see the events details, any updates you make in future will show when they click the link too.

Copy the link from address bar at the top of your web browser. Circled green in the image to the right.

